

Part-time and Overload Contract Payment Schedule

- Contracts must be in the Payroll Office per the schedule provided in the University's Manual of Administrative Policies and Procedures.
- Direct deposit bank information is mandatory.
- Reviewing your Personal Tax Credit Forms is recommended but is optional.

Session Dates	Pay Date
September 6 to December 20, 2023 (Paid in 8 equal instalments)	21 September
	05 October
	19 October
	02 November
	16 November
	30 November
	14 December
	28 December

Session Dates	Pay Date
January 8 to April 22, 2024 (Paid in 8 equal instalments)	11 January
	25 January
	08 February
	22 February
	07 March
	21 March
	04 April
	18 April

Session Dates	Pay Date	Percentage Paid (7-week courses)	Percentage Paid (3 1/2-week courses)
May 6 to June 22 2024	May 16	25 %	TBD
	May 30	25 %	TBD
	June 13	25 %	TBD
	June 27	25 %	TBD

Session Dates	Pay Date	Percentage Paid (7-week courses)	Percentage Paid (3 1/2-week courses)
July 3 to August 19 2024	July 11	25 %	TBD
	July 25	25 %	TBD
	Aug 8	25 %	TBD
	Aug 22	25 %	TBD

Stipends for courses that fall out of the traditional schedule will be adjusted accordingly.