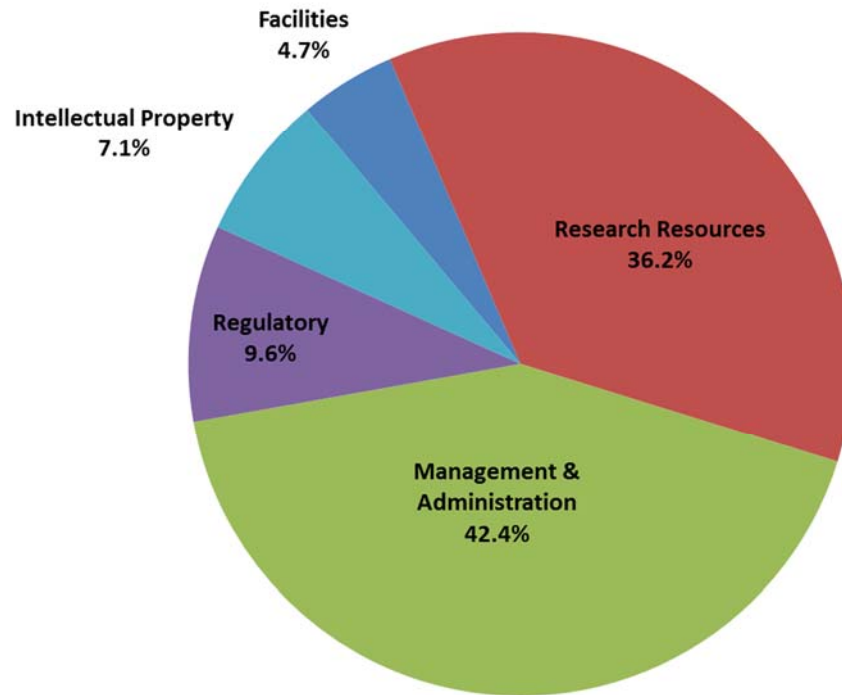





**Saint Mary's University  
Indirect Costs of Research Grant  
2016-17, \$1.154 Million**



- Management and Administration:** **\$489.4K**     **42.4%**  
 Includes salaries for staff providing institutional support for the completion of grant applications and research proposals, as well as salaries for employees who support the research enterprise (research, financial)
- Research Resources:** **\$418.0K**     **36.2%**  
 Includes annual subscription costs for the Canadian Research Knowledge Network

	<b>Facilities:</b> Includes salaries of three Research Instrument Technicians	<b>\$54.0K</b>	<b>4.7%</b>
	<b>Regulatory Requirements:</b> Includes staffing costs for secretarial support of the Research Ethics Board as well as salary support for animal care and the training of faculty and other personnel in health and safety.	<b>\$110.3K</b>	<b>9.6%</b>
	<b>Intellectual Property:</b> Includes partial salary costs for two Industry Liaison Office staff	<b>\$82.3K</b>	<b>7.1%</b>

Eligible expenditure category	Institutional performance objective	Indicator	Output	Outcomes reported at year end 2016-17
1. Management and administration of an institution's research enterprise	Maintain the human resources in support of the research enterprise	Number of full-time equivalent positions supported by the Research Support Fund in FY 2017-18	Portion of Research Support Fund grant invested in support and administration of the research enterprise	<p>The RSF grant at Saint Mary's in 2016-17 helped support the salaries and benefits of support staff and administrators of the research enterprise at the University. Such positions include</p> <ul style="list-style-type: none"> <li>50.0% Dean of Faculty of Graduate Studies &amp; Research</li> <li>50.0% Assistant to the Dean</li> <li>100.0% Research Grants Officer</li> <li>50.0% Graduate Studies Officer</li> <li>100.0% Research &amp; Grants, Accountant - Financial Services</li> <li>100.0% Research &amp; Grants, Accountant - Financial Services</li> <li>5.0% Associate Dean FGSR</li> <li>100.0% Grants Facilitator</li> <li>50.0% CLARI Network Manager</li> <li>100.0% Secretary Institute of Computational Astrophysics</li> <li>100.0% Gorsebrook Research Institute Manager</li> <li>50.0% Director Labrador Project</li> </ul> <p>The total cost of the above human resource allocations is approximately \$636K. Approximately \$489K of our RSF grant, or approximately 42.4% of the total award, was used to support these positions. This is a similar amount and proportion of our RSF award over the previous year (44.7%). The top six positions indicated above make up the "core" of our administrative support for the research enterprise at Saint Mary's. Virtually all of the research grants/contracts applications as well as post-award administration are administered by this group. As well, all graduate student and post-doctoral</p>

Eligible expenditure category	Institutional performance objective	Indicator	Output	Outcomes reported at year end 2016-17
2. Research resources	Maintain acquisition of library holdings through the Canadian Research Knowledge Network (CRKN) facilitated license agreements	Number of library holdings accessible through CRKN facilitated license agreements in FY 2017-18	Portion of Research Support Fund grant invested in CRKN facilitated license agreements	<p>In 2016-17, a proportionally similar amount from our RSF Grant went to support Research Resources (36.2%) compared to the previous year (34.7%). These funds were spent to help fund expenses associated with our partnership within the Canadian Research Knowledge Network (CRKN).</p> <p>This increased access to the scholarly literature is helping to increase the research activity at Saint Mary's. The number of holdings has not changed substantially in the last 3 years.</p>

3. Regulatory requirements and accreditation	Maintain the human resources involved in regulatory requirements of the research enterprise	Number of full-time equivalent positions supported by the Research Support Fund in FY 2017-18	Portion of Research Support Fund grant invested in regulatory requirements of the research enterprise	<p>The RSF grant at Saint Mary's in 2016-17 helped support the salaries and benefits of support staff associated with regulatory requirements of the research enterprise at the University. Such positions include</p> <ul style="list-style-type: none"> <li>100.0% Research Ethics Board Officer</li> <li>10.0% Occupational Health &amp; Safety Officer</li> <li>50.0% Science Safety Technician</li> <li>80.0% Animal Care/Biology Technician (80% animal care)</li> </ul> <p>The total costs of these positions is approximately \$241\$. We used \$110K of the RSF funds directed towards these positions which represents 9.6% of the Award, up slightly from the proportion of the award used for this category last year (i.e. 8.6%).</p> <p>The OH&amp;S Office as well as the University's OH&amp;S Committee on which the OH&amp;S Officer serves, is highly involved in the oversight and promotion of safety in research-related activities on and off campus. The Officer also sits on the Faculty of Science's Safety Committee. The OH&amp;S Officer and Committee are required under the Nova Scotia Occupational Health and Safety Act.</p> <p>The RSF grant is used to support the salary and benefits of REB Officer position. The REB Office is currently handling approximately 1200 applications (including new submission, and post-approval modification, update and closure applications) per year.</p>
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Eligible expenditure category	Institutional performance objective	Indicator	Output	Outcomes reported at year end 2016-17
4. Facilities	Maintain the research facilities and equipment in support of the research enterprise	Renovations or additions to research infrastructure and equipment	Portion of Research Support Fund grant invested in research facilities and equipment of the research enterprise	Our tracked expenses for research facilities for 2016-17 was slightly over \$1.0M for aspects of Operating Costs - costs include custodial, security, maintenance, utilities, and leasing costs; and costs for capital planning associated with research spaces and research equipment, and insurance on research spaces. The purchase of materials used in operating research equipment and technical support for laboratories, offices and other facilities. We used \$54K of the RSF to help meet these costs, which represents 4.7% of the total award, predominantly to help support the technical support positions for laboratories.

5. Intellectual Property	Maintain the Office of Innovation and Community Engagement (OICE) responsible for collaborative agreements, partnerships, IP, contracts, knowledge and technology transfer	Maintain staff levels in support of intellectual property	Portion of Research Support Fund grant invested in intellectual property of the research enterprise	<p>\$82.3K in RSF funds (i.e. 7.1% of the total award) were directed towards helping to support the salary and benefits of the positions in the Office of Innovation and Community Engagement (OICE; formerly the Industry Liaison Office) (approximately 31% of the Director's compensation, 31% of the Industry Liaison Officer's compensation and 89% of the part-time Coordinator's compensation). The RSF funds are critical in the mix of funding sources to support the OICE.</p> <p>Our OICE is part of the Springboard Atlantic Inc. commercialization network. This network has 14 Atlantic Universities and five Community Colleges as members and its mandate is to support the commercialization of post-secondary research in Atlantic Canada.</p>
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